

## Reservation Form for Rare Books and Old Materials Room, National Diet Library

### Important notes

- This is the application form for advance reservation (except for rare books and semi-rare books) held in the [Rare Books and Old Materials Room](#), National Diet Library.
- Before you apply for reservation, please check the notes in "[Advance reservation \(except for rare books and semi-rare books\)](#)".
- During the application process, you will receive two emails: one after your request has been received and one after your reservation has been confirmed. Please allow emails from the "ndl.go.jp" domain in advance.

### Treatment of personal information

- Personal information will be used only for managing this request.
- For information on NDL policies regarding the protection of personal information, please refer to the "[Privacy Policy](#)" and "[Protection of Personal Information](#)" pages.

<b>Preferred date for visit</b> Please apply not later than noon on the previous working day of your preferred date. <a href="#">Library Hours and Holidays of the Tokyo Main Library</a> <b>*Required</b>	<input type="text" value="20XX"/> 年 <input type="text" value="1"/> 月 <input type="text" value="1"/> 日
<b>Name *Required</b>	<input type="text" value="永田真理"/>
<b>Name (furigana)</b>	<input type="text" value="ながたまり"/>
<b>User ID</b>	<input type="text" value="E12345678"/>
<b>Email address *Required</b>	<input type="text" value="nagatamari@example.com"/>
<b>Telephone number</b>	<input type="text"/> - <input type="text"/> - <input type="text"/>
<b>Reason for accessing the collection</b> In order to preserve the originals, materials that have been microfilmed or digitized are available only in microform or digitized form. <u>If these substitutes are not enough and you need to view the originals, please specify the reason in detail.</u>	
<input type="text"/>	
<b>Material requested (1)</b> <ul style="list-style-type: none"><li>• The NDL Search URL can be copied on the bibliographic records page of each material.</li><li>• For multi-volume materials, please specify the volumes you need and note them in the "Number of volumes" field.</li></ul>	

<b>Title</b>	<input type="text" value="例：伊勢物語図会"/>
<b>Number of volumes</b>	<input type="text" value="例：3冊"/>
<b>Call No. (NDL)</b>	<input type="text" value="例：138-78"/>
<b>NDL Search URL</b>	<input type="text" value="例：https://ndlsearch.ndl.go.jp/books/R100000002-I000007"/>
<b>Material requested (2)</b>	
<b>Title</b>	<input type="text" value="例：神州奇苑 67巻"/>
<b>Number of volumes</b>	<input type="text" value="例：全67巻のうち巻35"/>
<b>Call No. (NDL)</b>	<input type="text" value="例：106-130"/>
<b>NDL Search URL</b>	<input type="text" value="例：https://ndlsearch.ndl.go.jp/books/R100000002-I000007"/>
<b>Material requested (3)</b>	
<b>Title</b>	<input type="text"/>
<b>Number of volumes</b>	<input type="text"/>
<b>Call No. (NDL)</b>	<input type="text"/>
<b>NDL Search URL</b>	<input type="text" value="https://ndlsearch.ndl.go.jp/books/RXXXXX-IXXXXX"/>
<b>Material requested (4)</b>	
<b>Title</b>	<input type="text"/>
<b>Number of volumes</b>	<input type="text"/>
<b>Call No. (NDL)</b>	<input type="text"/>
<b>NDL Search URL</b>	<input type="text" value="https://ndlsearch.ndl.go.jp/books/RXXXXX-IXXXXX"/>
<b>Material requested (5)</b>	

<b>Title</b>	<input type="text"/>
<b>Number of volumes</b>	<input type="text"/>
<b>Call No. (NDL)</b>	<input type="text"/>
<b>NDL Search URL</b>	<input type="text" value="https://ndlsearch.ndl.go.jp/books/RXXXXX-IXXXXX"/>
<b>Add more materials</b>	
<input type="radio"/> Yes <input checked="" type="radio"/> No	
<p><b>Please confirm that you have read and understood the following:</b></p> <ul style="list-style-type: none"> <li>From this form, you can only reserve the materials held in the Rare Books and Old Materials Room, excluding rare and semi-rare books. (Rare books and semi-rare books are materials which have "Required" in the "Advance application" column on the list in "<a href="#">General description of the collections</a>".)</li> <li>Please apply not later than noon of the previous working day of your preferred date for visit.</li> <li>Please note that we may decline your request depending on the condition of the materials.</li> <li>If any materials are unavailable, we will inform you by 3:00 pm on the working day before the preferred date for visit.</li> </ul> <p><b>*Required</b></p>	
<input type="checkbox"/> Yes	

**Confirmation**

## Contact Information

### Rare Books and Old Materials Room, Tokyo Main Library of the National Diet Library

1-10-1 Nagata-cho, Chiyoda-ku, Tokyo, Japan

Tel: +81-3-3506-5293 extension 27523 (Reception hours: 9:30 am to 5:00 pm on working days)

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