

受理年月日 _____

受理番号 _____

NDL REQUEST FORM FOR LOAN/ PHOTODUPLICATION

Instruction for the applicant

1. This request form must be legible and preferably typed.
2. A separate order must be made for each item.

Conditions for loan / photoduplication

1. All responsibility for problems that may arise in connection with the copyright from the use of this photoduplication should be assumed by the applicant.
2. A material in the collection of the NDL will be copied and supplied for study or

I hereby accept the conditions on the left.

Signature _____

Write your registered address.

Request date	Jan 5 th , 2015	Your request ref. no.	
Name of applicant (individual / library / institution etc.)	NDL User ID	D 0 0 0 0 0 0 0 0 0	
OO University Library			
Address of applicant			
1-10-1 Nagata-cho, Chiyoda-ku, Tokyo 100-8924 JAPAN			
E-mail	abc@ndl.go.jp	Fax	+81-3-3581-2331
Name of client (of the library / institution)		Nagata Taro	
<input checked="" type="checkbox"/> Photocopy <input type="checkbox"/> Microfilm <input type="checkbox"/> Cost estimate <input type="checkbox"/> Loan (registered library / institution only)			
Purpose of photoduplication: <input checked="" type="checkbox"/> for study or research <input type="checkbox"/> for other purpose* ()			
Author			
Title of article			
館内スコープ 図書館に行かなくても文献を入手できます : 国立国会図書館の遠隔複写サービス (Tidbits of information on NDL : Documents are available without visiting the NDL : Remote copying services at the NDL)			
Title of periodical or book			
国立国会図書館月報			
Place of publication		Publisher	
Year	2015	Volume	652/653
Number		Pages	27
Call no. / ISBN · ISSN / Ref. source etc.		(国立国会図書館蔵記)	
Z21-146			
Reply to the applicant			
<input type="checkbox"/> We are sending you <input type="checkbox"/> the book <input type="checkbox"/> We are unable to comply with your request for the reason indicated on the enclosed sheet(s).			

Patron's full name is required.

Fill in as much information as possible.

Send it by Fax or Postal Mail
Sorry, We DO NOT ACCEPT
applications sent by e-mail.

To: ILL Section
 Kansai-kan of the National Diet Library
 8-1-3, Seikadai, Seika-cho, Soraku-gun, Kyoto 619-0287, JAPAN
 fax: +81-774-94-9112

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*If the purpose of photoduplication is other than study or research, the applicant should submit to NDL the Letter of Consent in the fixed form. If necessary, the form will be sent to you on request.

I hereby accept the conditions on the left.

Signature

Request date		Your request ref. no.	
Name of applicant (individual / library / institution etc.)		NDL User ID	
Address of applicant			
E-mail		Fax	Phone
Name of client (of the library / institution)			
<input type="checkbox"/> Photocopy		<input type="checkbox"/> Microfilm	<input type="checkbox"/> Cost estimate
		<input type="checkbox"/> Loan (registered library / institution only)	
Purpose of photoduplication: <input type="checkbox"/> for study or research <input type="checkbox"/> for other purpose* (_____)			
Author			
Title of article			
Title of periodical or book			
Place of publication		Publisher	
Year	Volume	Number	Pages
Call no. / ISBN • ISSN / Ref. source etc.		(国立国会図書館記入欄)	
		NDL Request record No.	
		N	
Reply to the applicant		Date	
<input type="checkbox"/> We are sending you <input type="checkbox"/> the book(s) <input type="checkbox"/> the reproduced copy.			
<input type="checkbox"/> We are unable to comply with your request for the reason indicated on the enclosed sheet(s).			

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